

Women Build 2019
Habitat for Humanity of Washington County
Wednesday, January 16, 2019

Meeting Minutes

In attendance: Bonnie, Mary Ellen, Jennifer, Becky, Donna, Amy, and Jessica.

1. Call to order at 8:37 am
2. Update on 16 W. School Lane, Smithsburg
 - a. Where are we now
 - i. Property update: Cistern located on the property is being evaluated. Not as deep as initially expected.
 - ii. Budget update
 1. A donor has indicated they will be donating insulation for the entire house
 - b. Ground breaking
 - i. Middle of March- a tentative date of March 9th has been set as ground breaking at Smithsburg property
 - c. Construction schedule
 - i. Laying foundation (for hire) in April or as weather permits
 - ii. Laying the deck- 1st large scale volunteer project
 - iii. The home will be a stick build or a prefab (constructed in a factory)
3. Women Build Week- Boonsboro Clean-up day
 - a. Tentatively scheduled for March 9th /moved to later in the year ground breaking is tentatively scheduled for this date
 - i. After the meeting it was decided to move this to later in the year (Lowe's has pulled funding from most affiliates so there is no time requirement)
4. Fundraising event discussion
 - a. Fundraising sub-committee chair needed
 - b. Adult Easter Egg Hunt on April 13th, Grand Piano Ballroom
 - i. Raffle prizes
 - ii. Tip jars
 - iii. Volunteers for the evening are needed
 - c. For-hire (possible in-kind contributions)
 - i. HVAC
 - ii. Electric
 - iii. Plumbing
 - iv. Excavation/foundation
 - v. Drywall
 - vi. Shingles (item donation)

5. Workshop Wednesday
 - a. March 6th, 4-6pm @ Habitat ReStore
 - b. On-site safety

6. Promotional items for Women Build
 - a. Water bottles and pens were suggested

7. Open Discussion:
 - a. Jessica provided a breakdown of the family selection process
 - i. Inquiry and application
 - ii. Committee review
 - iii. Board approval
 - iv. Completion of required classes & sweat equity hours (100 on build site, 200 total)
 - b. Currently there are 9 families in the pipe line
 - c. Some families have begun fulfilling their required sweat equity hours